Conditions for the Use of the Church Premises include

1. The User must ensure that during the use of the accommodation no person smokes and no alcohol is supplied or consumed in the building or courtyard.
2. The User will comply with the provision of the church's transport policy (Old High Street is mainly a residents-only parking area - please use the car park at the back of Waitrose).
3. Where the premises are to be used by children, the User agrees to comply with the Government's guidelines set out in the document 'Safe from Harm' or in an equivalent safeguarding policy.

(Full conditions are supplied with the booking form)

Headington Baptist Church

78 Old High Street
Oxford, OX3 9HW
01865 763572
www.hbc-oxford.org.uk
registered charity: 1131272

October 2009

Headington Baptist Church

Room hire

At Headington Baptist Church we have a range of rooms to hire.

The church wants to make its facilities available to Christian groups, to charities and to community groups whose ethos and activities are in keeping with HBC's values

Charges are calculated as a flat-rate fee plus an hourly rate – current rates are available on request.

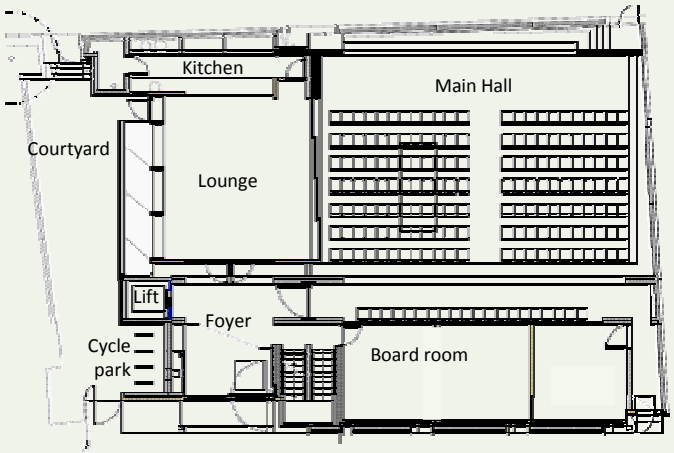
The kitchen may be used without extra charge for making drinks only, but charges apply when food preparation is involved. Kitchen Procedures are provided when the kitchen is booked for food preparation.

The building is accessible with a lift serving all three floors. Toilets are in the Basement.

Room-hire Application Form and Conditions of Use will be sent after initial enquiry

Contact: church office (01865 763572) or e-mail roomhire@hbc-oxford.org.uk

Ground Floor



Main Hall

14.2m by 10m with raised platform at the front. Seating capacity around 200 plus 20 seats on the balcony at first-floor level.

Lounge

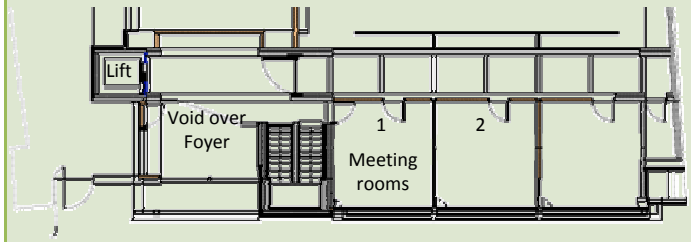
6.15m by 6.15m plus Kitchen/serving hatch. Seating capacity 50, or 32 around tables for a meal.

Kitchen: Available for making drinks or with use of oven, microwave, etc

Boardroom

4.3m by 8.1m. Seats 18 around tables or 30 in rows.

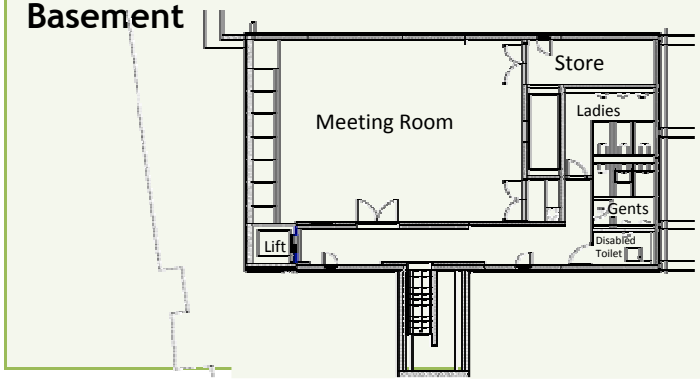
First Floor



Meeting Rooms 1 & 2

4m by 4.2m. Seats 12 or 8 around a table. NB sound travels between the rooms.

Basement



Basement Meeting Room

7.9m by 11.4m (height 3.1m); high level natural light at one end. Seats up to 60 in rows.